ENGLISH NATIONAL HEALTHY UNIVERSITIES NETWORK

NETWORK MEETING
TUESDAY 18 OCTOBER, 2011
MANCHESTER METROPOLITAN UNIVERSITY

Present:
Andrew Abbey – Teesside University
Sue Bowker – Welsh Assembly Government
Sarah Bustard – Nottingham Trent University
Laura Croft – Regional Public Health Group - London
Sharon Doherty – UCLan
Dr Mark Dooris – UCLan
Jenny Dunstall – University of Northampton
Denise Eaves – University of Nottingham
Dawne Gurbutt – Higher Education Academy
Maxine Holt – Manchester Metropolitan University
Hayley Jones – Welsh Assembly Government
Rob Kemp – Lancaster University

Apologies:
Paula Cottrell – Staffordshire University

Minute | Agenda Item | Agreed | Action to be taken | Action by / date |
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HU-ENN-1011 1 | Welcome, Introductions and Apologies | ▪ Sue Powell welcomed the group to Manchester Metropolitan University (MMU) and introduced Professor Vince Ramprogus, Pro Vice Chancellor (Health).
▪ Professor Ramprogus gave an introduction to MMU, outlined the history and of its involvement in Healthy Universities and its work on developing a Health Policy. |  |  |

HU-ENN-1011 2 | Notes of Last Meeting and Matters Arising | Evaluation questionnaire to be | MD |
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|        |             | ▪ Notes of the last meeting were agreed as a true record.  
▪ MD informed the group that a web-based Network evaluation questionnaire would be disseminated later this year.  
▪ IK queried whether the Workplace Wellbeing Charter had been rolled out nationally. LC later reported that there are no plans for this to happen at a national level. | circulated                                                                       |                  |
| HU-ENN-1011 | 3 | **Developing Leadership and Governance for Healthy Universities: Project Update**  
*See ENHUN_18.10.11_1*  
▪ MD drew members’ attention to the project update paper and reported further that AMOSSHE’s Knowledge Community on Healthy Universities is considering how best to facilitate more face-to-face networking – possibly through greater engagement in the National Healthy Universities Network. | Liaise with AMOSSHE Knowledge Community re. future developments  
**SB** |                  |
| HU-ENN-1011 | 4 | **Networking, Discussion and Members’ Updates**  
*See attached chart recording these updates with contacts to facilitate further networking*  
▪ Those present introduced themselves, mentioning one highlight of current/recent work and/or one area on which they would welcome support and guidance.  
▪ A networking session then took place. | Compile chart of members’ updates/contacts and circulate  
**SP/MD** |                  |
| HU-ENN-1011 | 5 | **Preventing and Minimising Gambling-Related Harm in Higher Education Project: Update and Consultation**  
*See ENHUN_18.10.11_2 (attached)*  
▪ Maxine Holt, MMU, gave an update on the Gambling related harm in Higher Education project. | Members to email any comments/suggestions to Maxine (m.holt@mmu.ac.uk)  
**All** |                  |
| HU-ENN-1011 | 6 | **Self Review Tool** | MD to liaise with web designers re.  
**MD** |                  |
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|        |             | See *ENHUN_18.10.11_3*  
|        |             | - MD presented the ‘demo’ version of the on-line tool, which was well received by members.  
|        |             | - HW suggested that links to relevant guidance packages be included in the introductory sentences under each of the five categories of questions. | any final changes and make tool available ASAP. |        |
| HU-ENN-1011 | 7 | Dissemination Workshop: Integrating a Commitment to Health and Wellbeing within a University’s Policy and Planning Process  
|        |             | See [www.healthyuniversities.ac.uk](http://www.healthyuniversities.ac.uk)  
|        |             | - MD introduced the Healthy Universities Toolkit and the ‘umbrella’ guidance package – Leading and Developing a Whole System Healthy Universities Approach.  
|        |             | - SP introduced the Policy and Planning Toolkit.  
|        |             | - Dr Alex Scott-Samuel gave a presentation on Health Impact Assessment (HIA) and there was a discussion about its applicability within HEIs. | Those interested in exploring further the use of HIA within their institutions to contact MD/SP.  
PPT and info’ to be posted on website |        |
| HU-ENN-1011 | 8 | Looking Ahead: Sustainability of the National Healthy Universities Network  
|        |             | - There were round table discussions on the future sustainability of the National Healthy Universities Network.  
|        |             | - It was agreed that it was important to maintain:  
|        |             |   - Face-to-face networking opportunities  
|        |             |   - Website as a live, up-to-date and dynamic hub  
|        |             |   - Virtual communication opportunities, with active co-ordination and facilitation.  
|        |             | - A number of ideas were discussed, including  
|        |             |   - Introducing a subscription fee and members’ area of the website (it was noted that this went against the current ethos of openly sharing practice)  
|        |             |   - Exploring potential links with and sponsorship by key national stakeholder bodies  
|        |             |   - Holding further discussions with Wales and Scotland about UK-wide developments and infrastructures. | Explore ideas/options further, initially with Project Board and Leadership Advisory Group.  
Liaise re. UK-wide developments | MD/SP/Scottish reps |
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| HU-ENN-1011 | 9     | Any other business  
There was no other business. |                    |                  |
| HU-ENN-1011 | 9     | Date of Next Meeting  
The next meeting date will be **07 March 2012** at Nottingham Trent University (incorporating a Dissemination Workshop on Student and Staff Experience and Wellbeing). |                    |                  |